



**ARBA MINCH UNIVERSITY
SCHOOL OF GRDUATE STUDIES
POSITION ANNOUNCEMENT**

Date 03/09/2025

School of Graduate Studies would like to appoint **Postgraduate Teaching and Learning Coordinator** at the university level. Thus, interested applicants are invited to apply for the position.

Position Title: Coordinator for Postgraduate Teaching and Learning

Position Overview:

The Coordinator for Postgraduate Teaching and Learning is responsible for enhancing the quality, relevance, and innovation of postgraduate teaching and learning practices. The role focuses on supporting academic staff in curriculum development, fostering student-centered pedagogy, promoting professional development, and ensuring that postgraduate teaching aligns with institutional strategies and national higher education standards.

Duties and Responsibilities:

- Plan, coordinate, and monitor postgraduate teaching and learning activities across programs.
- Support faculty in curriculum development, instructional design, and innovative pedagogical practices.
- Organize training, workshops, and peer-learning sessions for faculty professional development.
- Monitor and evaluate teaching effectiveness through assessments, student feedback, and performance reviews.
- Promote integration of technology-enhanced teaching, e-learning platforms, and blended learning methods.
- Ensure that postgraduate teaching and learning practices comply with national higher education policies and institutional quality assurance frameworks.
- Foster a culture of continuous improvement and academic excellence.
- Perform other duties as assigned by the director for school of graduate studies

